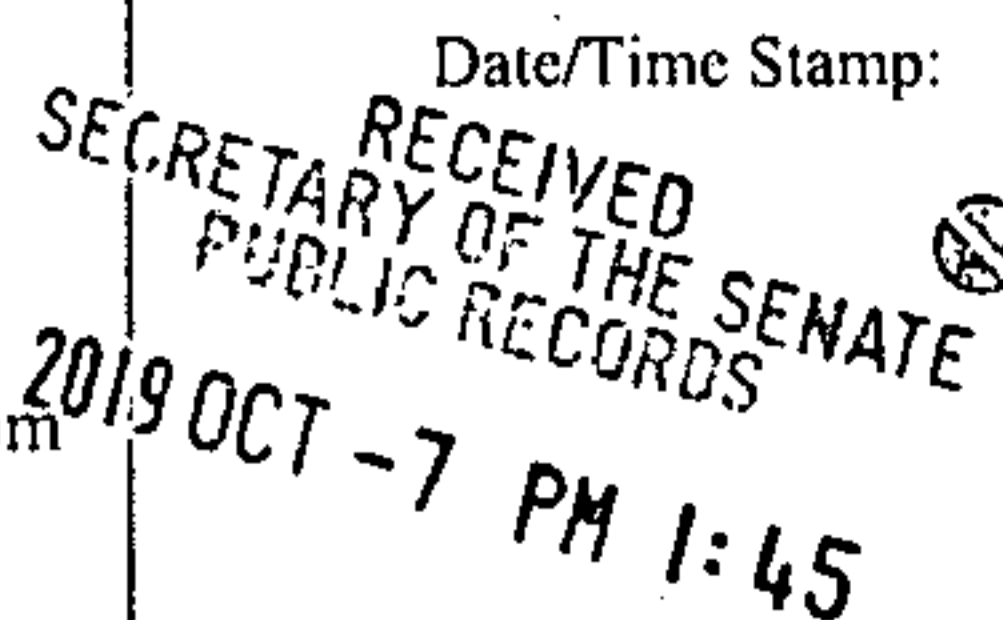


# Employee Post-Travel Disclosure of Travel Expenses

**Post-Travel Filing Instructions:** Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**



In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**  
☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Center for Transportation and the Environment (CTE)

Private Sponsor(s) (list all):

09/26/2019-09/28/2019

Travel date(s):

N/A

Name of accompanying family member (if any):

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

## Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input checked="" type="checkbox"/> Actual Amount	\$20.02 (Uber to DCA), \$9.65 (BART to hotel), \$33.17 (Uber to SFO), \$31.32 (Uber from DCA), \$766.61 (Roundtrip flight DCA to SFO) = \$860.77	\$697.18 (Hotel-\$299 room rate + \$98.18 taxes and fees)		

## Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): Attended the Welcome Address, Session 5 Discussion of Utility Partnerships, Mid-Morning Session on AV,

the Energy Storage Session, Session 6 on Scaling Up New Fuels, participated in Session 7 Policies Furthering ZEB Adoption and Session 8 Looking to the Future

10/7/19  
(Date)

Jennifer Deci  
(Printed name of traveler)

Jennifer Deci  
(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

10/7/19  
(Date)

Mike Lipo  
(Signature of Supervising Senator/Officer)

ETHIC AUG21'19PM 2:19

Jennifer Deci

Name of Traveler: \_\_\_\_\_

Employing Office/Committee: Senate Committee on Banking, Housing, and Urban Affairs

Private Sponsor(s) (list all): Center for Transportation and the Environment

Travel date(s): 9/26/19-9/28/2019

*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*

Destination(s): San Francisco, California, USA

Explain how this trip is specifically connected to the traveler's official or representational duties:

I am the professional staff member responsible for public transportation. The conference host, the Center for Transportation and the Environment, is conducting a panel at the Zero Emission Bus Conference where I will speak about the Low and No Emission Vehicle Program authorized in 49 U.S.C. 5339(c) and the future of low and no emission technology in the context of the Federal Transit Administration's Buses and Bus Facilities program.

Name of accompanying family member (if any): N/A

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

8/21/19  
(Date)

*Jennifer Den*  
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Senator Mike Crapo hereby authorize Jennifer Deci  
*(Print Senator's/Officer's Name)* *(Print Traveler's Name)*

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

8/21/19  
(Date)

*Mike Cyp*  
(Signature of Supervising Senator/Officer)



Lauren Justice  
Development Director  
Center for Transportation & the Environment  
(404) 245-8589  
lauren@cte.tv

☐ 1  
☐ 2  
☐ 3  
☐ 4  
☐ 5  
☐ 6  
☐ 7  
☐ 8  
☐ 9  
☐ 10  
☐ 11  
☐ 12

## PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should NOT submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

- 
1. Sponsor(s) of the trip (please list all sponsors): Center for Transportation and the Environment (CTE)
  2. Description of the trip: Participate as a panelist at Zero Emission Bus Conference (ZEB Conference).  
Hear from ZEB users and stakeholders on latest technology and state of market in additional panels.
  3. Dates of travel: 09/26/2019-09/28/2019
  4. Place of travel: San Francisco, California, USA
  5. Name and title of Senate invitees: Jennifer Deci, Majority Prof. Staff Member
  6. I *certify* that the trip fits one of the following categories:  
☐ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.  
– OR –  
☒ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
  7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.  
– AND –  
☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
  8. I *certify* that:  
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.  
– AND –  
☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

24  
60  
7  
10  
6  
6  
6  
6  
6  
6  
6  
6  
6

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

☒ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (see questions 6 and 10).

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

**CTE is the sole sponsor of the trip.**

CTE's mission is to improve the efficiency and sustainability of the US transportation system.

CTE convenes the annual ZEB conference as an avenue to educate transit agencies, industry, and supporting stakeholders on the state of ZEB technology.

This is the second congressional trip CTE has sponsored. In 2018 CTE sponsored Jennifer Deci to attend and participate in the 2018 ZEB Conference located in Los Angeles, California, USA from 09/10/18-09/11/18.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

Hosting webinars, conferences, and presenting at expos and committee meetings to educate transit

agencies and industry leaders in zero-emission technologies in the medium and heavy-duty sector.

**Meeting with congressional staff to discuss clean vehicle market.**

**16. Total Expenses for Each Participant:**

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate  <input type="checkbox"/> Actual Amounts	Total = \$368  Airfare = \$350 BART fare = \$18	\$598.00	\$57.00/day	N/A

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip involves an event that is arranged or organized without regard to congressional participation.

18. Reason for selecting the location of the event or trip

**San Francisco is a hotspot for zero-emission bus activity.**

19. Name and location of hotel or other lodging facility:

**Hyatt Regency, San Francisco**

5 Embarcadero Center San Francisco, California 94111 United States

20. Reason(s) for selecting hotel or other lodging facility:

Offered competitive government rates for our conference attendees.





Conference website: <https://web.cvent.com/event/4ad842b3-d65e-40c4-850e-b2806f85bc17/summary>

**11:24 AM PST - 12:00 PM:** Use of public transit on BART to arrive to hotel and conference in San Francisco.

**12:20 PM - 1:30 PM Lunch**

<b>2:00 PM - 3:10 PM Session 3: Panel Discussion, Deploying Today's ZEB Technology</b>			
Individuals will participate on a moderated panel to discuss what it takes to deploy ZEB's technology.			
<b>Moderator: Erik Bigelow, CTE, Director of Midwest Operations</b>			
<b>Organization</b>	<b>Presenter</b>	<b>Presenter Title</b>	<b>Event Title and Description</b>
Capital Metro	Dottie Watkins	VP, Bus and Paratransit Services	N/A
Metro Transit Minneapolis	Matthew Dake	Director, Bus Maintenance	N/A
Champaign Urbana MTD	Karl Gnadt	Managing Director	N/A
MetroLINK	Jennifer Hirsch	Manager of Administration	N/A
Swissport Transport Services	Luke Morrison	Operations Manager	N/A

<p><b>3:10 PM - 3:25 PM Keynote: Dan Sperling</b></p> <p>Dan Sperling, Founding Director, Institute of Transportation Studies at the University of California, Davis and Author of Three Revolutions, will give a keynote presentation.</p>
---

LN  
CO  
7  
LO  
CO  
CO  
CO  
CO  
CO  
CO  
CO  
CO

LD  
GO  
7  
LD  
GO  
GO  
GO  
GO  
GO  
GO  
GO  
GO  
GO

<p><b>3:40 PM - 4:15 PM Debate Style Session: V.S. #2: Infrastructure at Scale</b></p> <p>Now that it is clear that zero emission buses are the cleaner, quieter, more efficient solution, it is time for the two compliant technologies to state their case for market share. Experts from both battery electric and fuel cell electric bus technologies will state their case in a friendly debate.</p>
---

**Moderator: Steve Clermont, CTE, Senior Managing Consultant, Director of Planning and Deployment**

5:10 PM - 5:30 PM Closing Statements		
Time	Organization	Event Title and Description
5:10 PM - 5:20 PM	Ballard Power Systems	Ballard will give a closing statement.
5:20 PM - 5:30 PM	Shell	Shell will give a closing statement.

**6:30 PM - 9:30 PM:** Dinner provided at the San Francisco City Club. Attendees will have a chance to discuss presentations from the Conference and learnings from the day. CTE will give brief welcome address to the group.

**Overnight Lodging at Hyatt Regency, San Francisco 5 Embarcadero Center San Francisco, California 94111**

**7:30 AM - 8:30 AM: Breakfast and travel to conference within hotel**

8:30 AM - 8:40 AM Welcome Address				
Time	Organization	Presenter	Presenter Title	Event Title and Description
8:30 AM - 8:40 AM	Proterra	Ryan Popple	CEO	Ryan Popple will welcome attendees to the second day of the conference.

-continued-

8:40 AM - 9:40 AM Session 5: Panel Discussion, The Utility Partnership			
Individuals will participate on a moderated panel to discuss how they partner with utilities.			
Moderator: Clifford Rechtschaffen, Commissioner, California PUC			
Organization	Presenter	Presenter Title	Event Title and Description
Los Angeles Metro	Marc Manning	Senior Director, Vehicle Engineering & Acquisition	N/A
Portland General Electric	Joe Colett	Product Manager, Emerging Technologies	N/A

9:40 AM - 9:50 AM Mid-Morning Session				
Time	Organization	Presenter	Presenter Title	Event Title and Description
9:40 - 9:50 AM	Center for Transportation and the Environment	Nathaniel Horadam	Managing Consultant	Connected and Automated Vehicle Technologies & Zero Emission Bus Adoption

9:50 AM - 10:05 AM Break, ChargePoint

10:05 AM - 10:45 AM Debate Style Session: V.S.I #3: Energy Storage				
Speakers will participate in a moderated debate-style session to discuss the benefits and difficulties of different energy storage technologies.				
Time	Organization	Presenter	Presenter Title	Event Title and Description
10:05 - 10:35 AM	University of California, Irvine	Jack Brouwer	Professor	Dr. Brouwer will explain the benefits of hydrogen fuel cell technologies.

10:45 - 11:45 AM Session 6: Panel Discussion, Scaling Up New Fuels			
Panelists will participate in a moderated panel to discuss the difficulties and challenges associated with scaling up new fuels as well as possibilities for the future of new fuel implementation.			
Moderator: Patty Monahan, Commissioner in Engineer/Scientist Position, California Energy Commission			
Organization	Presenter	Presenter Title	Event Title and Description
Xcel Energy	Nicholas Martin	Manager of Environmental Policy	N/A
New York Power Authority	John Markowitz	Lead Energy Services Product Development Engineer	N/A
The National Institute of Clean and Low Carbon Energy (NICE)	Jeff Allen	Director of Marketing and Business Development	N/A
Shell, New Energies	Arnab Chatterjee	Manager, New Business Development for Hydrogen and Battery Electric	N/A

11:45 AM - 1:00 PM Lunch

888888888888787

CO  
CO  
7  
CO  
CO  
CO  
CO  
CO  
CO  
CO  
CO  
CO

Panelists will participate in a moderated panel to discuss the policies that are related to Zero Emissions Bus adoption across the country.

Organization	Presenter	Presenter Title	Event Title and Description
US Senate Committee on Banking, Housing, and Urban Affairs	Jennifer Deci	Professional Staff	N/A
US House Subcommittee on Transportation, Housing and Urban Development; Committee on Appropriations	Sarah Puro	Professional Staff	N/A
Southern California Gas Company	Tanya Peacock	Public Policy and Planning Manager	N/A

Panelists will participate in a moderated panel to discuss the future of zero emission buses including implementation initiatives, new technologies, new fuels, policies, and energy storage.

Organization	Presenter	Presenter Title	Event Title and Description
Stark Area Regional Transit Authority (SARTA)	Kirt Conrad	Executive Director/CEO	N/A
Broward County Transportation Department	Arethia Douglas	Expansion Project Administrator	N/A
Santiago Metropolitan Public Transport Board	Fernando Saka	General Director	N/A
Los Angeles Metro	Marc Manning	Senior Director, Vehicle Engineering & Acquisiton	N/A

Time	Organization	Presenter	Presenter Title	Event Title and Description
2:45 - 3:00 PM	California Energy Commission	Patty Monahan	Comissioner, Engineer/Scientist	Patty Monahan will close out the conference with a call to action around ZEB buses and their implementation.

**Overnight Lodging at Hyatt Regency, San Francisco 5 Embarcadero Center San Francisco, California 94111**

7:30AM PST - 3:20PM EST Flight from SFO to IAD